Module Title:	Work Placement in Set Design, Construction and Management

Credits:	25

NFQ Level:	7

Module Delivered In	2 programme(s)

Teaching & Learning Strategies:	This work placement is based on experiential learning. The student is given an opportunity to work alongside professionals in a "real- world" setting and observe the skills required in practice. The relevant academic programme board will appoint a "placement officer" while the employer appoints an "industrial mentor". A work programme will be agreed between the placement supervisor and the industrial mentor in consultation with the student. The industrial mentor will monitor the student's progress by maintaining regular contact with the student throughout the period of work placement. The placement supervisor will liaise with the student and the industrial mentor on a regular basis. All students going on work placement must abide with IT Carlow's latest policies related to work placement.

Module Aim:	The aim of the module is to introduce students to the practical world of the industry, to allow them gain valuable, relevant work experience and to develop the commitment, skills, knowledge, and competencies required to perform as professionals in professional and management roles in industry.

Learning Outcomes
On successful completion of this module the learner should be able to:

LO1	Research and source a work placement with a suitable organization
LO2	Apply the knowledge and competencies gained during their studies to function within a professional work environment as part of a team, and the Development of interpersonal and group communication skills with clients and colleagues
LO3	Demonstrate commitment, initiative and professionalism whilst interacting with their employer, work colleagues and clients
LO4	Record, reflect on, analyze and report on the learning experience from the work placement
LO5	Submit a work placement related Project

Pre-requisite learning
Module Recommendations *This is prior learning (or a practical skill) that is recommended before enrolment in this module.*
No recommendations listed
Incompatible Modules *These are modules which have learning outcomes that are too similar to the learning outcomes of this module.*
No incompatible modules listed
Co-requisite Modules
No Co-requisite modules listed
Requirements *This is prior learning (or a practical skill) that is mandatory before enrolment in this module is allowed.*
1) The work placement must be approved by the Programme Placement Supervisor before commencement. 2) The Employer's consent to act as Industrial Mentor must be provided in writing before commencement of the work placement. 3) The work to be performed under the work placement must be of a technical or managerial nature relevant to the Programme.4) The work placement will normally last for a period of 5 months but not less than 12 weeks, (i.e. 480 hours in total as a minimum). However, learners will also have the option of completing placement hours via pre-approved work placement opportunities and over an extended period of time leading up to and including semester 2 of year 3 in order to accrue the necessary 480 hours.

Module Content & Assessment

Indicative Content
Employment Application Process Researching job prospects; Exploiting and recognizing the importance of contacts Recognizing personal experience as valuable to potential employers
Evaluating potential employers Sources - where can this information be found
Interview skills Preparation, Practice, Video analysis, Professional Evaluation - Careers Office
CV preparation, How to sell skills quickly and concisely, letter of introduction
Personal Development Application of knowledge and competencies gained from previous studies. Undertaking allocated work tasks in a committed and professional manner. Active participation in assisting with the solution of workplace problems. Functioning in a variety of roles within teams. Communicating in a professional manner.
Record Learning Record on going Learning on a daily/weekly basis as it occurs during work placement. (Logbook)
Reflection Present evidence of reflection of learning and experience gained through work placement. (Presentation and Written report)

Assessment Breakdown	%
Continuous Assessment	100.00%

Continuous Assessment				
Assessment Type	Assessment Description	Outcome addressed	% of total	Assessment Date
Written Report	Research and source a work placement with a suitable organization. Prepare a 600 word report outlining the work they will be performing and demonstrate how this will improve their professional knowledge and competencies.	1,2	5.00	n/a
Reflective Journal	Each student to maintain a log book of the placement experience on Blackboard on a weekly basis. This must be in the template provided on Blackboard and must be downloaded and printed on a weekly basis (to prevent data loss due to Blackboard failure). Submit the complete log in hard copy on or before the date opposite. The log book should include: • A professional competency based diar • A reflection on your role & what you have learned from the week • Identification of gaps in the student's knowledge / skills relating to the work • Identification of resources to address the knowledge / skill gap • An account of the student's attempt to overcome the knowledge / skill gap	2,3,4	15.00	n/a
Performance Evaluation	A report compiled by the IT Carlow placement supervisor and the industrial mentor confirming the student's attendance, commitment and initiative whilst outlining the student's Performance for the duration of the work placement	2,3,4	20.00	n/a
Written Report	Submit a 1,500-word Critical Review report describing student involvement in a project or projects during the placement, which critically appraises the project/s together with an outline of the lessons learned, whilst demonstrating the competencies achieved in observing, assessing, evaluating, and reporting on processes observed during the placement. Marks for the Performance Evaluation & Logbook reports may be reviewed where an overwhelming case is presented in the Critical Review. The Critical Review will be marked on: Written and graphic communication, professional organization and presentation, review, reflective thought, and problem solving, learning from experience gained.	2,3,4	40.00	n/a
Presentation	The student is required to make an oral presentation about their experience of the work placement. The content of the presentation will reflect the content of the written report.	1,2,3,4	10.00	n/a
Written Report	Students must research and submit a 2,000 word Research Project that aligns with their Port Folio work	2,3,5	10.00	n/a

No Project

No Practical

No End of Module Formal Examination

SETU Carlow Campus reserves the right to alter the nature and timings of assessment

Module Workload

Workload: Full Time		
Workload Type	*Frequency*	*Average Weekly Learner Workload*
Lecture	Every Week	4.00
Placement	Every Week	20.00
	Total Hours	24.00

Module Delivered In

Programme Code	Programme	Semester	Delivery
CW_CGSDC_B	Bachelor of Science (Honours) in Set Design and Construction	6	Elective
CW_CGSDC_D	Bachelor of Science in Set Design and Construction	6	Elective