

<b>Module Title:</b>	Communication and Study Skills
<b>Language of Instruction:</b>	English
<b>Credits:</b>	5
<b>NFQ Level:</b>	6
<b>Module Delivered In</b>	No Programmes
<b>Teaching &amp; Learning Strategies:</b>	Students will engage in a variety of teaching and learning methods including: videos, problem solving exercises/case studies, class discussions and written tasks. Active participation will be encouraged to develop analytical and communication skills. The module will be supported with on-line learning materials and students will be expected to engage in self-directed learning which should develop autonomous learning and work practices.
<b>Module Aim:</b>	To develop written and oral communication skills in preparation for Higher Education and a career in Early Childhood Education and Care.
<b>Learning Outcomes</b>	
<i>On successful completion of this module the learner should be able to:</i>	
LO1	Demonstrate effective academic writing and referencing skills
LO2	Gather, analyse and evaluate research material
LO3	Deliver a presentation and speak in public with greater confidence, clarity and structure
LO4	Recognise the importance of effective communication in the Early Childhood Education and Care setting
<b>Pre-requisite learning</b>	
<b>Module Recommendations</b>	
<i>This is prior learning (or a practical skill) that is recommended before enrolment in this module.</i>	
No recommendations listed	
<b>Incompatible Modules</b>	
<i>These are modules which have learning outcomes that are too similar to the learning outcomes of this module.</i>	
No incompatible modules listed	
<b>Co-requisite Modules</b>	
No Co-requisite modules listed	
<b>Requirements</b>	
<i>This is prior learning (or a practical skill) that is mandatory before enrolment in this module is allowed.</i>	
No requirements listed	

## Module Content & Assessment

### Indicative Content

#### Learning in Higher Education

• Note-taking and becoming an effective learner • Time-management; schedules and deadlines • Reading skills for different purposes in Higher Education • Independent learning and working in groups

#### Academic Writing

• Academic writing; how is it different? • Essay writing; structure, argument and critical thinking • Harvard Referencing; citations and reference lists • Research; resources available, how to become an efficient and effective researcher, how to evaluate research • Plagiarism; how to avoid it and tools which can help

#### Oral and Communication Skills

• Importance of effective communication in Early Years setting • What is meant by good communication? • Barriers to communication • Characteristics of good communicators • Non verbal communication • Preparing presentations • Delivering speeches/presentations

### Assessment Breakdown

%

Continuous Assessment

100.00%

### Continuous Assessment

Assessment Type	Assessment Description	Outcome addressed	% of total	Assessment Date
Project	Learners will provide written work for assessment.	1,2,4	70.00	n/a
Presentation	Students to deliver an oral presentations in class	2,3	30.00	n/a

No Project

No Practical

No End of Module Formal Examination

SETU Carlow Campus reserves the right to alter the nature and timings of assessment

### Module Workload

Workload: Full Time		
Workload Type	Frequency	Average Weekly Learner Workload
Estimated Learner Hours	30 Weeks per Stage	4.67
Lecture	Every Week	2.00
Total Hours		142.00

  

Workload: Part Time		
Workload Type	Frequency	Average Weekly Learner Workload
Lecture	Every Week	1.00
Total Hours		1.00

