Module Title:	Computer Applications
Language of Instruction:	English

Credits:	5

NFQ Level:	6

Module Delivered In	1 programme(s)

Teaching & Learning Strategies:	Lectures - communication of knowledge and ideas from lecturer to student. Lab sessions - communication of knowledge by demonstration from lecturer to students. Problem solving - students will undertake a statistical survey project to practically apply the applications. Self-directed learning - the emphasis on independent learning will develop strong and autonomous work and learning practices.

Module Aim:	The aim of this module is to introduce the student to the theory of hardware, software and telecommunications. In addition, the student will be introduced to File Management, the college email system, Word Processing and Spreadsheet skills.

Learning Outcomes	
On successful completion of this module the learner should be able to:	
LO1	The learner should be able to build and amend a directory structure in the file system.
LO2	The learner should be able to develop a formatted report using features of Word Processing software.
LO3	The learner should be able to apply features of spreadsheet software to calculate results.
LO4	The learner should be able to utilise presentation software to make a presentation.

Pre-requisite learning
Module Recommendations *This is prior learning (or a practical skill) that is recommended before enrolment in this module.*
No recommendations listed
Incompatible Modules *These are modules which have learning outcomes that are too similar to the learning outcomes of this module.*
No incompatible modules listed
Co-requisite Modules
No Co-requisite modules listed
Requirements *This is prior learning (or a practical skill) that is mandatory before enrolment in this module is allowed.*
No requirements listed

Module Content & Assessment

Indicative Content
No indicative content

Assessment Breakdown	%
Continuous Assessment	100.00%

Continuous Assessment

Assessment Type	Assessment Description	Outcome addressed	% of total	Assessment Date
Practical/Skills Evaluation	Indicative: Formative assessment of L01	1	0.00	Week 1
Practical/Skills Evaluation	Indicative: Assessment of completion of excel analysis of survey data. This will be an Excel file with detailed analysis.	3	40.00	Week 7
Project	Indicative: Assessment of completion of a Word report on Excel findings.	2	40.00	Week 10
Presentation	Indicative: Assessment of use of presentation software and presenting skills.	4	20.00	Week 12

No Project

No Practical

No End of Module Formal Examination

SETU Carlow Campus reserves the right to alter the nature and timings of assessment

Module Workload

Workload: Full Time

Workload Type	Frequency	Average Weekly Learner Workload
Practicals	Every Week	4.00
Independent Learning	Every Week	3.00
	Total Hours	7.00

Workload: Part Time

Workload Type	Frequency	Average Weekly Learner Workload
Lecture	Every Week	2.00
Independent Learning Time	Every Week	7.00
	Total Hours	9.00

Module Delivered In

Programme Code	Programme	Semester	Delivery
CW_BBACT_B	Bachelor of Arts (Honours) in Accounting	1	Mandatory