PRAC C3G03: Professional Practice

Module Title:	Professional Practice
Language of Instruction:	English

Credits:	5

NFQ Level:	7

Module Delivered In	3 programme(s)

Teaching & Learning Strategies:	Lectures, Project Work Private study Group and Individual Projects

Module Aim:	the aim of the module is (1) to develop a greater knowledge of the professional world, (2) to create an awareness of ethical issues, (3) to represent their profession in discussions with other professional bodies

Learning Outcomes	
On successful completion of this module the learner should be able to:	
LO1	appraise and evaluate the process for creating good client and collegial relationships through the of the principles of client care
LO2	demonstrate a knowledge and understanding of laws, regulations and code of practice imposed by area of speciality
LO3	display a critical self awareness of effective oral, written, graphic and presentation skills appropriate to professional responsibility within discipline
LO4	effectively explain and defend the processes involved in Business Formation and maintenance

Pre-requisite learning
Module Recommendations *This is prior learning (or a practical skill) that is recommended before enrolment in this module.*
No recommendations listed
Incompatible Modules *These are modules which have learning outcomes that are too similar to the learning outcomes of this module.*
No incompatible modules listed
Co-requisite Modules
No Co-requisite modules listed
Requirements *This is prior learning (or a practical skill) that is mandatory before enrolment in this module is allowed.*
No requirements listed

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Module Content & Assessment

Indicative Content
Professional Ethics (a) Nature and Characteristics of Professional Bodies (b) Principle of Professional Code of Conduct (c) Appointment Agreements and Code of Conduct
Client and Professional Communication Skills (a) Drafting and presentation of Reports (b) Formal and Informal Communication Skills (meetings, emails, letters, minutes, agenda, telephone calls) (c) Professional Etiquette (d) Reflection
Self Management (a) Time and Self management skills (b) Negotiating Skills (c) Teamworking
Business Planning (a) Business Planning and Management (b) Data collection and protection (c) Customer Relations Management Systems (d) Market Analysis (PESTEL, SWOT)

Assessment Breakdown	%
Continuous Assessment	50.00%
Project	50.00%

Continuous Assessment

Assessment Type	*Assessment Description*	*Outcome addressed*	*% of total*	*Assessment Date*
Other	Continuous Assessment	1,2,3,4	50.00	n/a

Project

Assessment Type	*Assessment Description*	*Outcome addressed*	*% of total*	*Assessment Date*
Project	Projects, Reflective Journal, Presentations,	1,2,3,4	50.00	n/a

No Practical

No End of Module Formal Examination

SETU Carlow Campus reserves the right to alter the nature and timings of assessment

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Module Workload

Workload: Full Time		
Workload Type	*Frequency*	*Average Weekly Learner Workload*
Lecture	12 Weeks per Stage	4.00
Estimated Learner Hours	12 Weeks per Stage	6.42
	Total Hours	125.00

Module Delivered In

Programme Code	Programme	Semester	Delivery
CW_CMOPT_B	Bachelor of Science (Honours) in Construction Management	5	Mandatory
CW_CMQSU_B	Bachelor of Science (Honours) in Quantity Surveying	5	Mandatory
CW_CMBSE_D	Bachelor of Science in Construction Management	5	Mandatory